March 17, 2017

**Mrs. Mary Mae Jun Palma-Esmaya**

**Manager,** Deck Department

Street Cut Shipping Lines

Sto. Niño Sur, Arevalo, Iloilo City

Dear Ma’am:

A pleasant day!

I am Jose Albert Evalle, A fresh graduate from John B. Lacson Foundation Maritime University. (JBLFMU).

I am writing to express my interest in your company as a Deck Cadet trainee where I can share my skills. I am confident that my credentials will meet your requirements and I bring commitment to quality and excellence.

I completed my academic requirements leading to Bachelor of Science in Marine Transportation. I am also part of the SHS Council which I have conducted some projects that benifited the institution. And I can pass the project on time. These experiences honed my leadership and skills relevant to the job I am currently applying for.

As this details have shown, I carry commitment to excellence and passion to deliver results that can contribute to the company’s vision-mission. You may refer to my resume for additional details regarding my credentials. Should you have questions, please do not hesitate to contact me throughthe details I provided above.

I looked forward to hearing from you and meeting you at your most convenient time. Thank you.

Sincerely,

Jose Albert Evalle

Applicant